

BYLAWS OF THE World Society for Virology

ARTICLE I

Name, mission and objectives

The name of this non-profit corporation is: «World Society for Virology» (WSV), Inc., and it was incorporated on December 14, 2017, as a non-profit cooperation in the state of Massachusetts in the United States of America. The main mission of WSV is to strengthen research on viruses affecting all forms of life. The WSV's main objectives include, but are not limited to:

- 1- Connect the virologists worldwide to facilitate communication
- 2- Support a network of scientific collaboration among virologists worldwide to facilitate funding and share resources to such collaborations
- 3- Help the virologists worldwide to advance their careers and to obtain recognition for their achievements;
- 4- Provide educational resources in virology and related fields.
- 5- Collaboration with other international organizations, official scientific organizations and other virology societies.
- 6-

WSV has an official logo and a website at www.ws-virology.org.

ARTICLE II

Membership

SECTION 1. Eligibility of Membership. WSV Membership is open to all investigators who have been or are actively involved in virology. Membership is provided without any annual fees.

Distinguished members: are individuals selected by WSV who have demonstrated a career of achievement in virology as determined by the Membership Review Committee.

Members: are virologists or scientists having evidence of virology publications. Graduate students who do not possess any publications, must submit a recommendation letter of his/her supervisor proving that the applicant is involved in virology or virus related research as a prerequisite of approval of the candidacy of the applicant.

Supporting members: are virologists, scientists, researchers, or people from industrial companies who show interest in virology and are willing to be members in the WSV and able to donate annually during membership renewal time.

SECTION 2. Application for Membership. Application for membership will be offered by completing an online membership application form available at www.ws-virology.org/membership. Applications will be processed by the Membership Review Committee. An automatic confirmation of the membership will be sent to the member after approval of the application by the Membership Review Committee.

SECTION 3. **Benefits for WSV members**

Discounts on registration fees for other scientific virology conferences, access to educational resources, and the opportunity to get access to WSV webinars, presentations, and conferences, travel grants and other various awards of WSV. Further, access to other members worldwide and access to events facilitating collaboration between international virologists are additional benefits.

ARTICLE III

Meetings

SECTION 1. **Regular Online Meeting.** An annual online meeting of all committee members of the Society will be held in the first week of May. The exact time is to be approved by 60% of the Council Members.

SECTION 2. **Special Meetings.** In some cases, calls for special meetings covering specialized topics of interest may be suggested by any member of the Organizing Committee or of another WSV committee members. The approval, time, and location will be discussed by the Council. To approve a proposed special meeting, a 2/3rd of the members from the Council must vote (e-voting) to approve the meeting within 7 working days. A notice specifying the purpose of proposed meetings must be provided at least **one year** before the suggested meeting time.

ARTICLE IV

Officers and Elections

SECTION 1. **Elected Officers.** The elected officers are a President, President-Elect, Secretary, Secretary-Elect and Treasurer as well as Treasurer-Elect all of whom are elected by the membership. The President-Elect is elected every two years and serves as a President-Elect for two years and the following 2 years will serve as the President. The President will then serve as Past President when the new President takes the office. In the first election, the founder, the acting president, will be the past president. The same person can be re-elected for President or President-Elect only once.

The Secretaries (Secretary, Secretary-Elect) are elected together with the election of the President every two years and serve for two years as Secretary-Elect. A Treasurer will be elected every four years, with a Treasure-Elect serving for two years prior to assuming the office of Treasurer. In the first election, the founder treasurer, will be the treasurer.

All committee members and possibly other WSV members will get individual emails asking them to kindly submit applications to become one of the officers of the WSV. After receiving responses, the current president will submit the list to nomination members [to be determined by the council]. The nomination members will then select three-four suitable candidates based on his/her CV and male/female ratio. For the rest of officers, different disciplines and/or countries are preferred to be represented among the final list for voting. There will be an online voting system that will be opened for one month. After that the results will be declared.

SECTION 2. The President is the person responsible for executing the strategies and plans approved by the Council of the Society and represents WSV at all meetings of the Society

and elsewhere. The President is responsible for appointing all Committees not otherwise provided for in the Bylaws; is responsible for the general direction of the affairs of the Society, and signs contracts on behalf of the society after approval of the council.

SECTION 3. The President-Elect. The President-Elect serves as President in case of the absence, inability or death, of the President. The President-Elect will also perform duties to support the President, as suggested by the Council. The past president will work with the current President for the two years following his/her term as President (for the first election, the acting president will be the past/founder president). Vice presidents for different continents are responsible for the activities of the societies within the continent. They will provide report to their activities in annual manner to the president to be discussed in the council meeting. They are assigned directly in the first cycle [2020-2022], however, these positions will also undergo election in next election.

SECTION 4. The Secretary. The Secretary is responsible for keeping the minutes of meetings of the Society and send out all notices of the society. The Secretary will also oversee the transmission of WSV educational and networking resources.

SECTION 5. The Secretary-Elect. The Secretary-Elect is that individual elected to become Secretary in the 2 years following an election. The Secretary-Elect will assume the duties of the Secretary whenever the Secretary is unable to complete them. The Secretary-Elect assists the Secretary in the performance of their duties.

SECTION 6. The Treasurer. The Treasurer is responsible for the administration of all funds and securities of the WSV. The Treasurer is also responsible for maintaining the non-profit status of the WSV. The Treasurer will periodically report to the President and the Council Committee about the financial status and legal compliance of WSV. The Treasurer will serve a four-year term. The Treasurer-Elect will assume the duties of the Treasurer whenever the Treasurer is unable to complete them. The Treasurer-Elect assists the Treasurer in the performance of their duties.

SECTION 7. The Council develops the plans and strategies of the society and evaluates the reports submitted from different committees/offices with the end function of suggesting plans for action, development and appointment of new subcommittees, and adoption of rules and regulations for conducting the WSV's meetings and activities. The Council may appoint a member of the Society to complete the term of a President, President-Elect, Secretary, or Treasurer who is no longer able to serve until an election can be held to fill the office. The Secretary-Elect and Treasurer-Elect as well as vice presidents have voting powers. Replacement about one third to one fourth of the council members will be conducted every 2 years.

SECTION 8. The Membership Review Committee (MRC) is responsible for handling the membership applications, promoting the WSV in different countries, initiating partnerships with national and international virology/microbiological societies, and increasing the visibility of WSV. Election of the head of the MRC will be conducted every three years. The head of the committee will report the activities of its committee and suggestions to the Council (on 31 March each year).

SECTION 9. The Training and Career Development Committee (TCDC) is responsible for

generating and sharing educational resources to be published on the WSV website. TCDC will also be responsible for updating WSV on upcoming virology events regionally and internationally, helping in negotiating discounts for WSV members with conference organizers, and aiding in WSV member application to training grants and scholarships. An election of the head of the TCDC will be conducted every three years. The head of the Committee will report the activities of the Committee and make suggestions to the Council (on 31 March every year).

ARTICLE V

SECTION 1. The WSV will raise funds through donations by its supporting members, pharmaceutical and/or industrial companies, or by endowment funds . The funds will be directed only to maintaining the functions and objectives of the non-profit organization.

Acting President



Prof. Ahmed S. Abdel-Moneim

Date: 29 / 8/ 2019